

## Heartland District 2011 Fall Church Conference Agenda

(Remember to Announce as a “Church Conference” at least 10 Days in Advance)

### Sunday Morning Order

S/PPRC Meeting - 45 minutes prior to final Sunday morning worship. 15 minutes prior to worship the Pastor will be excused to prepare for worship. The D.S. is willing to preach, if invited.

After Morning Worship - Move to “Call to Order & Election of Secretary” below.

### Weeknight or Sunday Afternoon/Evening Order

S/PPRC Meeting - 30 minutes prior to scheduled Conference time. 5 minutes prior to scheduled Church Conference the Pastor will be excused to greet people and lead singing for @ 15 mins.

Gathering & Singing - 15-20 minutes. Led by pastor/others as SPRC completes meeting.

Devotions - D.S. will open with brief devotions.

### Following Devotions or Worship

Call to Order & Election of Secretary - Please have someone prepared to take minutes.

Lay Leadership Report - (Printed and Handed Out) The Pastor or Vice-Chair of Nominations and Leadership may present the report. Once adopted, if there remain any unfilled positions, a second motion should be presenting giving Nominations & Leadership permission to fill any remaining positions with Church Council approval.

Membership Report - (Printed & Handed Out) The Membership Secretary or Pastor may present the report. Please note that the Discipline requires recommendation for removal from both the Pastor and the Chair of Evangelism. (§228.4) If there is no Chair of Evangelism, the Membership Secretary or Chair of the Church Council may support the motion.

Staff Parish Relations Report - S/PPRC Chair presents the following motions, in order :

Certified Lay Speakers - Each should be prepared to give a brief report prior to vote.

Candidates for Ministry must be reaffirmed each year. A paper ballot is required. If present, candidates should be prepared to make a brief statement about their progress in Candidacy Studies and/or education.

Clergy Cash Salary for 2012, Furnishings Allowance, Housing Allowance (If Applicable)

Note: SPRC documents are confidential and not to be distributed. The only exception is the compensation form which may be distributed if desired.

Finance & Ministry Share Report - Finance Chair or Treasurer presents the following:

A Year to Date Finance Report may be given, if desired.

A report of what percentage of Ministry Shares has been paid to date should be made.

A report should be made regarding the status of the Audit Report for 2011.

Note: A 2012 Budget is not required to be approved, but may be if desired.

**Additional Reports** - Verbal and/or Handed Out

**Pastor's Report** -

You may highlight the past years accomplishments as a congregation. Also use this time to report or reflect on future goals being set with S/PPRC or Church Council. What is the mission and vision of this congregation for the future? Where do you see God leading you and the congregation(s) in ministry? How will you seek to make disciples for Jesus Christ in the coming year?

**Witnessing** - The D.S. will invite people to share a witness regarding ways in which they have seen God at work in the life of the congregation(s) over the past year.

**Closing Hymn & Benediction**

**PLEASE NOTE**

Any items requiring action/vote that are not included in this agenda are to be communicated to and approved by the D.S. in advance.  
If approved, they must also be communicated to the congregation at least 10 days in advance.